

**New Forest National Park Authority**

**LOCAL REQUIREMENTS LIST**

Adopted on 17 March 2020

Current 1APP document types	When Required (Proportionate approach is taken as to level of detail in each particular case)	Policy References	Where to look for further help	Proposed 1APP Document types and information Requirements
<p><b>Additional Plans</b></p>	<p>The national requirements note the need for a location plan and “others as necessary” with a reliance on the local requirements to detail what those are. For the avoidance of doubt the local requirements should confirm what we need (particularly for the local requirement of calculating floorspace)</p> <ul style="list-style-type: none"> <li>• Block plan including site access details</li> <li>• Existing and proposed elevations and floorplans in full. Existing and proposed inset elevations where applicable.</li> <li>• Existing and proposed site sections and finished floor and site levels (1:50 or 1:100) (in all cases where proposals involve a change in ground levels or is on a sloping site)</li> <li>• All plans should have a scale bar, key dimensions (distance of the development from the boundaries of the site and size of the building) original paper size and a north point.</li> <li>• Roof Plans (required for all applications involving complex extensions to roof forms and new buildings).</li> <li>• For listed building consent applications where windows and doors are to be replaced, details of all new fenestration at a scale of 1:5 section and 1:10 elevation.</li> <li>• Elevation plans for all heritage assets should be annotated to clearly describe the proposed materials.</li> </ul>	<p><b><u>Local Plan Policies DP2, SP16, SP17, DP34, DP35, DP36</u></b></p> <p><b><u>Design Guide</u></b></p> <p><b><u>National Planning Policy Framework Paragraphs 43 and 44</u></b></p> <p><b>National Planning Policy Guidance Paragraph 016</b></p>	<p><b><u>NFNP Website</u></b></p>	<p><b>Mandatory on all relevant applications</b></p>

	<ul style="list-style-type: none"> <li>Where the drawing disclaimer states “Do not scale,” the disclaimer must continue to read as “unless for planning purposes.”</li> </ul>			
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<b>Affordable Housing Statement</b>	Required for all new residential development of 3 or more units or where the floor space of the proposed housing would exceed 1,000 square metres.	<u>Local Plan Policy SP27</u>  <u>Development Standards SPD</u>  <u>National Planning Policy Framework Section 5</u>	<u>NFNPA Website</u>	<b>Conditional</b>
<b>Agricultural/ Estate Worker/ Commoner’s Dwelling Statement</b>	Required for proposals for agricultural/ forestry/ estate worker’s or commoner’s dwellings and all new agricultural buildings.	<u>Local Plan Policy DP31</u>	<u>NFNPA Website</u>	<b>Mandatory on all relevant applications</b>
<b>Air Quality Assessment</b>	Required for any development affecting Lyndhurst Air Quality Management Area (AQMA) or where the development could lead to the designation of an AQMA with high levels of pollution.	<u>Local Plan Policy SP15</u>  <u>National Planning Policy Framework Paragraph 181</u>		<b>Conditional</b>
<b>Biodiversity Survey and Report</b>	<p>Required for all applications where biodiversity checklist has been correctly answered and answered ‘yes’ in any of the categories.</p> <p>Required for all applications for development within or adjacent to international, national or local nature conservation sites where there is a likelihood of a protected species.</p>	<u>Local Plan Policies SP5, SP6 and DP2</u>  <u>National Planning Policy Framework Section 15</u>	<u>NFNPA Website</u>  <u>Natural England Website</u>	<b>Mandatory</b>  <b>Statements will be required to cover issues identified through the completion of the biodiversity checklist.</b>
<b>Construction management statement</b>	Required for all applications immediately adjacent to the SSSI	<u>Local Plan Policies SP5 and SP6</u> <u>National Planning Policy Framework Section 15</u>	<u>Natural England Website</u>	<b>Conditional</b>

<b>Design and Access Statement</b>	<p>Required for all applications for major development; applications in a conservation area consisting of 1 or more dwellings or buildings of 100+ square metres.</p> <p>Required for applications for listed building consent.</p>	<b>National Planning Policy Guidance Paragraph 030</b>	<u><a href="#">NFNPA Website</a></u>	<b>Mandatory on all relevant applications</b>
<b>Flood Risk Assessment (FRA)</b>	<p>Required for all applications for development proposals of 1 hectare or greater in Flood Zone 1 and all proposals for new development located in Flood Zones 2 and 3 is extended to cover all sites in Zone 1 unless the Planning Authority or Environment Agency suggest otherwise.</p>	<u><a href="#">Local Plan Policy DP12</a></u>  <u><a href="#">National Planning Policy Framework Section 15</a></u>	<u><a href="#">Environment Agency Website</a></u>  <u><a href="#">NFDC &amp; NFNPA Strategic Flood Risk Assessment</a></u>	<b>Mandatory on all relevant applications</b>

<b>Heritage Statement (including Historical, Archaeological features and Scheduled Ancient Monuments)</b>	<p>Required for all applications affecting heritage assets (including historic parks and gardens, battlefields and Scheduled Ancient Monuments and non-scheduled archaeological sites and areas of significant archaeological potential).</p> <p>Required for all applications within and adjacent to Conservation Areas, including demolition of non-listed buildings within Conservation Areas.</p> <p>Required for all applications affecting Listed Buildings including works and buildings within the curtilage of a listed building.</p> <p>Required for all applications in Conservation Areas and within the curtilage of a listed building that include excavations.</p> <p>Statements must include internal and external photographs and a construction method statement giving details of appropriate working methods and practices. Reference to the Historic Environment</p>	<u><a href="#">Local Plan Policies DP2, SP16, SP17 and DP18</a></u>  <u><a href="#">Design Guide Relevant Conservation Area Appraisals</a></u>  <u><a href="#">Adopted Village Design Statements</a></u>  <u><a href="#">National Planning Policy Framework Section 16</a></u>	<u><a href="#">Historic England Website</a></u>  <u><a href="#">NFNPA Website Guidance note for Archaeology and heritage statements</a></u>  <u><a href="#">Historic Environment Record</a></u>	<b>Mandatory on all relevant applications</b>
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	Record is expected as a minimum. The statement should include: an assessment of the heritage asset's significance; discuss the impact of the proposal on the heritage asset and its significance; and a statement of how harm has been avoided or minimised through design mitigation.			
<b>Land Contamination Assessment</b>	Required where contamination is known or suspected to exist or the proposed use is vulnerable and is included on the list of contaminated sites. Within 250 metres of a currently licensed or historic landfill site.	<b><u>Local Plan Policy SP15</u></b>  <b><u>National Planning Policy Framework Section 15</u></b>		<b>Conditional</b>
<b>Landscape Statement</b>	Required for major development where existing trees, hedges and other landscape features will be affected by the proposals and landscape needs to be considered as an integral part of the development. Proposals should include details of proposed soft & hard landscape, and its long term maintenance.	<b><u>Local Plan Policies SP7, DP2, SP6, SP9, SP16, SP17</u></b>  <b><u>Design Guide</u></b>  <b><u>Relevant Village Design Statements</u></b> <b><u>Relevant Conservation Area Appraisal Documents</u></b>  <b><u>National Planning Policy Framework Section 15</u></b>	<b><u>NFNPA Website</u></b>	<b>Conditional</b>
<b>Lighting Assessment</b>	Required for proposals involving any external lighting (lit car parks, floodlighting of buildings, structures or areas). The assessment should include a full external lighting plan with Lux levels and the design of the lighting units.	<b><u>Local Plan Policy SP15</u></b>  <b><u>Adopted Village Design Statements</u></b>		<b>Mandatory on all relevant applications</b>

		<a href="#"><u>National Planning Policy Framework Section 15 paragraph 180</u></a>		
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<b>Nitrate Mitigation Checklist</b>	Required for applications proposing a net increase in dwellings or overnight accommodation.	<a href="#"><u>National Planning Policy Framework Section 15</u></a>	NFNPA Website Natural England Website	<b>Mandatory on all relevant applications</b>
<b>Noise Assessment</b>	Required for any major development where it is likely to generate associated noise or activity in noise sensitive areas.	<a href="#"><u>Local Plan Policy SP15</u></a>  <a href="#"><u>National Planning Policy Framework Section 15 Paragraph 180</u></a>		<b>Conditional</b>
<b>Planning Obligations-Draft Heads of Terms</b>	Where off-site contribution is required and is to be provided, this should be submitted with the planning application and where Local Plan Policies/ SPD give details of likely requirements.  Statement must confirm willingness to pay in full or provide details of on-site ecological mitigation measures instead	<a href="#"><u>Local Plan Policies SP5 and SP38</u></a>  <a href="#"><u>National Planning Policy Framework Section 4</u></a>	<a href="#"><u>Development Standards SPD</u></a>	<b>Conditional</b>

<b>Statement of Community Involvement</b>	Required for all major applications	<a href="#"><u>National Planning Policy Framework Section 4</u></a>		<b>Mandatory on all relevant applications</b>
<b>Surface Water Drainage Statement</b>	Required for all major applications	<a href="#"><u>National Planning Policy Framework Section 14, paragraph 165</u></a>	Hampshire County Council Website	<b>Mandatory on all relevant applications</b>

<b>Sustainability Statement</b>	Required for all planning applications  The statement should include details of how the proposal is resilient and responsive to the impacts of climate change through: improved energy efficiency; making appropriate use of small-scale renewable energy; its use of sustainable building techniques, local materials and minimising energy use and waste; water efficiency; and enabling wildlife and habitats to adapt to climate change.	<b><u>National Planning Policy Framework</u></b> <b>Section 14</b>  <b><u>Local Plan Policies</u></b> SP1, SP11 and DP8		<b>Mandatory on all relevant applications</b>
<b>Telecommunications Development - Supplementary Information</b>	Required for all Telecommunications applications	<b><u>National Planning Policy Framework</u></b> <b>Section 10</b>		<b>Mandatory on all relevant applications</b>

<b>Transport Assessment</b>	Required where proposal would lead to significant transport implications.	<b><u>Local Plan Policies</u></b> DP2, SP38, SP54 and SP55  <b><u>National Planning Policy Framework</u></b> <b>Section 9</b>		<b>Conditional</b>
<b>Travel Plan</b>	Required for all planning applications where a Transport Assessment is required except for residential applications proposing 100+ houses	<b><u>Local Plan Policies</u></b> DP2, SP28, SP54 and SP55  <b><u>Development Standards</u></b> SPD  <b><u>National Planning Policy Framework</u></b> <b>Section 9</b>	<b><u>Hampshire County Council Website</u></b>	<b>Mandatory on all relevant major applications</b>

<b>Tree Survey/Arboricultural implications</b>	Required for all applications where trees or hedgerows are proposed to be lost or would be affected by the development	<b><u>Local Plan Policies</u></b> DP2, SP9	<b><u>NFPA Website</u></b>	<b>Conditional</b>
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		<a href="#"><u>National Planning Policy Framework Section 15</u></a>		
<b>Ventilation/Extraction Statement</b>	Required for applications for uses involving food preparation – restaurants, cafes, takeaways and pubs (A3, A4 and A5 of the Use Classes Order)	<a href="#"><u>Local Plan Policy SP15</u></a> <a href="#"><u>National Planning Policy Framework Section 15</u></a>		<b>Conditional</b>
<b>Viability Appraisal</b>	Required for all applications for new dwellings where the applicant is seeking relaxation from contribution requirements	<a href="#"><u>Local Plan Policy SP38</u></a>	<a href="#"><u>NFNPA Website</u></a>	<b>Conditional</b>

**Definitions:**

Major application: as defined in Article 2 of the Town and Country Planning (Development Management Procedure) (England) Order 2015. Includes applications for 10 or more dwellings or residential development on a site of 0.5 hectares or more; the provision of buildings of 1,000 square metres or more; and development carried out on a site having an area of 1 hectare or more.

Relevant application: An application where the criteria in column 2 in the local requirements table are met.