

NFNPA RAPC 266/15

NEW FOREST NATIONAL PARK AUTHORITY

RESOURCES, AUDIT AND PERFORMANCE COMMITTEE MEETING – 1 JUNE 2015

LEAVE POLICY

Report by: Heleana Aylett, HR Manager

1. Summary:

1.1 This paper provides the Resources, Audit and Performance Committee with the details of the Leave Policy recommended for adoption by the Authority.

2. Background:

2.1 The Authority has been implementing the attached procedure for some time however the policy has not been formally adopted. It is therefore recommended that for the purpose of eliminating any doubt, the policy is formally adopted.

3. Equality and Diversity Implications:

3.1 The policy would apply equally to all employees.

4. Employee Side Comments:

4.1 Unison have requested more detailed information be available on the unpaid leave with regards to the impact on continuous service, pension contributions and annual leave.

Recommendation:

It is recommended that the Committee adopt the Leave Policy as attached at Annex 1, with effect from 1 June 2015.

Papers:

NFNPA/RAPC 266/15

Cover Paper

NFNPA/RAPC 266/15 – Annex 1

Policy

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