

To: Members of the Resources, Audit and Performance Committee of the New Forest National Park Authority

Date: 21 May 2015

NEW FOREST NATIONAL PARK AUTHORITY
RESOURCES, AUDIT AND PERFORMANCE COMMITTEE
MONDAY 1 JUNE 2015

A meeting of the **Resources, Audit and Performance Committee** of the New Forest National Park Authority will be held on **Monday 1 June 2015 at 10.00 am** in the **Council Chamber, Lymington Town Hall, Avenue Road, Lymington, SO41 9ZG**



Alison Barnes
Chief Executive/National Park Officer

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
Members are asked to declare any interests they may have in relation to items on the agenda for this meeting.
(NB.: When verbally declaring interests, members are also asked to complete the Disclosure of Interests at Meetings form).
3. **Chairman's announcements**
4. **Minutes**
To approve as a correct record the minutes of the Committee's meeting held on 9 March 2015.
5. **Public Question Time**
The Chairman will allow members of the public to ask questions make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to the procedures set out in Schedule 3 to the Authority's Standing Orders.

Any member of the public who wishes to address the meeting under this item should notify Jo Murphy (contact details provided at the end of this agenda) **not less than two clear working days before the commencement of the meeting (i.e. by 5.00 pm on the Wednesday preceding the meeting)**, and indicate in what capacity he or she would like to speak, together with a contact telephone number.
6. **Ernst and Young – External Audit Update (NFNPA RAPC 258/15)**
 - 2014-15 Audit Plan
 - 2015-16 Fee Letter
7. **Annual Internal Audit Performance and Opinion Report 2014-15 (NFNPA RAPC 259/15)**

8. **Year End Progress Report on the 2014-15 Operational Plan (NFNPA RAPC 260/15)**
9. **Draft Annual Governance Statement 2014-15 (NFNPA RAPC 261/15)**
10. **Draft Audit Letter 2014-15 (NFNPA RAPC 262/15)**
11. **Financial Outturn and Treasury Report 2014-15 (NFNPA RAPC 263/15)**
12. **Annual Health and Safety Report 2014-15 (NFNPA RAPC 264/15)**
13. **Smoking, Alcohol and Substance Abuse Policy (NFNPA RAPC 265/15)**
14. **Leave Policy (NFNPA RAPC 266/15)**
15. **Time off for Public Duties Policy (NFNPA RAPC 267/15)**
16. **Any other items that the Chairman decides are urgent**
17. **Date of next meeting – Monday 7 September 2015 at Lymington Town Hall**

PART II ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPTED INFORMATION MAY BE DISCLOSED

Membership: Oliver Crosthwaite-Eyre, David Harrison (Deputy Chairman), Edward Heron, Maureen Holding, John Pemberton (Chairman), John Sanger, Marian Spain, Ken Thornber and Pat Wyeth.



If you would like a copy of this agenda in large print or any other format, or if you wish to attend the meeting and have special requirements, please contact Jo Murphy on jo.murphy@newforestnpa.gov.uk or 01590 646653.